

MINUTES OF THE MEETING
Woodstock Academy Board of Trustees
Executive Committee
December 2, 2009

PRESENT: S. Fredrickson, K. Caron, P. Paquette, J. Rauh

ABSENT: P. Kelly, D. Teed, K. Page, J. Gerardi-Voccio

1. Call to Order:

The meeting was called to order at 7:07 p.m. by Chairperson Sandra Fredrickson.

2. Citizens Participation:

None

3. Secretary's Report from October 7, 2009

MOTION: To approve minutes. (Rauh, Paquette).

UNANIMOUS

4. Correspondence:

None to discuss.

5. Agenda Building

a. Policy Update: Discipline policy has been updated – in-school suspension, use of breathalyzer; LEP policy; Email use by staff; emergency drills; finger printing of staff; class size.

Policy Manual has been scanned and will be sent to CABA to put online in electronic format. This will cost us \$2,300 to initially put online and \$2,000/year to maintain.

b. Sewer Project: Alan Walker is interested in applying for the 40% reimbursement grant for the sewer project. WPCA has indicated that they were not interested in applying for this grant. WA is interested in discussing this with Alan Walker to save tax payers up to 40% of the cost. The bottom line is that there can be no covenants attached. This will have to go to a referendum in Woodstock.

c. 2010-2011 Budget Update: Will be available at the next Board Meeting.

d. Foreign Trip Requests: Sara Dziedzic (England, Scotland, Ireland in April 2011); Melissa Beck (Italy in February 2011).

e. Request for German Foreign Exchange Student – Pomfret for second semester of this year.

f. Board Retreat Follow-up.

6. Headmaster Updates

a. H1N1: Attendance is good.

b. Special Education Study: Area superintendents are asking about this study. NO progress yet but there should be some movement for the next school year. Mr. Caron would like to have an independent person to chair this committee and is looking for suggestions.

c. Framework for Advancement: Assessment of recruitment and development plan of the Board of Trustees will be important to address soon.

d. Executive Assistant to the Headmaster: Mr. Caron reported we have two internal candidates.

e. Committee Chair Meetings: Mr. Caron would like to meet a few times annual as a way to streamline committees on the same page and communicate common issues.

7. Other Items: None

8. Citizen's Participation: None

MOTION at 8:08 pm: To move to executive session for negotiations. (Rauh, Paquette)

UNANIMOUS

The meeting returned to regular session at 8:22 pm.

MOTION at 8:22 pm: To adjourn the meeting. (Rauh, Paquette)

UNANIMOUS

Respectfully Submitted,

Philippa Paquette
Recording Secretary