

MINUTES OF THE MEETING
Woodstock Academy Board of Trustees
Executive Committee
October 7, 2009

PRESENT: C. Caron, S. Fredrickson, J. Gerardi-Voccio (B), P. Kelly, J. Miragliuolo (P), P. Paquette, J. Rauh, C. Swenson (W), D. Teed

ABSENT: K. Page (E)

The meeting was called to order by Chairperson Sandra Fredrickson at 7:10 p.m.

MOTION: (Swenson, Rauh) To add items to the Headmaster updates including review of the resolution about the Inn at Woodstock Hill; formation of a union; WBOE sending town representative; and retreat development.

UNANIMOUS

MOTION: (Swenson, Kelly) To accept the minutes of the meeting of September 9, 2009 as presented.

Abstained – Teed
All Others in Favor

AGENDA BUILDING

Interim Teaching Dean – Mr. Caron expects to interview the final two applications next Friday. He stated that this position will carry a teacher’s salary plus a prorated addition that an administrator would receive. Full union dues are not required. This positing will be filled internally. At the end of this year, the position will be reopened and will be a full administrative position.

Policy Work – Three policies will be brought to the full Board for a first reading after the Policy Committee meets to review them.

- 1) Bullying Policy – Changes have been made to restate important components of state statute.
- 2) Enrollment Policy – This is a new policy for WA, it is not used in public schools but used by NFA and Gilbert. It establishes that we are the school of choice for sending towns, we do not discriminate, states conditions for enrollment, and includes the acceptance of private tuition students. This is being reviewed by our attorney and is similar to the one used at NFA.
- 3) Disenrollment Policy – This is also a new policy and is in line with the need for the enrollment policy.

October 1st NEASC Reporting – This report was specific to the sewer project and has been sent.

HEADMASTER UPDATES

Director of Pupil Services – EASTCONN is doing interviews at this time.

Special Education Services – Mr. Caron opened discussion about special education services offered by EASCONN and whether it is cost effective for Woodstock Academy. SRBI may change the number of students identified as special education students. Our present model is a pull out model that is not based on inclusion. The sending town superintendents want to be involved in reviewing the model and Mr. Caron will welcome input from special education directors and business managers.

Residency Procedures – Mr. Caron is going to speak with sending town superintendents about a uniform policy to establish residency procedures. Families have a right to challenge a denial and request a hearing.

On-line Policy Manual – We will be using CAFE to get our policy manual on line. CAFE updates policies within 24 hours and provides links to state statutes. It will be accessible from the WA website.

Class Size Guidelines Policy – Mr. Caron is working on this based on research and will present a proposal in the near future.

Homebound Tutoring Procedures – Mr. Green is working on this to define all responsibilities of staff and family with respect to homebound tutoring.

BOT Committee Agendas & Minutes – State law says that if there is a website, these items must be posted. Mr. Rauh suggested that at the CABE conference it was recommended that all Trustees have mailboxes at WA instead of the variety of personal email addresses that are now in use.

Sewer Update – CME has completed their test borings.

Field Expansion Update – The Army Corps is meeting on October 8th.

Union Formation – The campus supervisors and teacher aides have petitioned to form a union. Mr. Caron has met with campus supervisors and heard their issues. He asked for a year to work on these issues but there is a labor board hearing scheduled for October 9th. Campus supervisors want to be compensated fairly and equitably and want grievance procedures.

WBOE Sending Town Rep – Mrs. Paul was concerned about the gap in representation for Woodstock because there will be a lapse of time between representatives leaving early before elections. Mr. Kevin Ford will apply to replace Mr. Loftus.

Board Retreat – The Resource Development Committee met last night to discuss priorities. Space and funding to pay for it are on the top of the list. The retreat is scheduled for December 5th and Resource Development will be a major item. The facilitator should have an understanding of the topic.

Resolution to the Inn at Woodstock Hill – Mrs. Fredrickson read the resolution's first draft.

MOTION: (Kelly, Swenson) To approve the resolution as drafted.

UNANIMOUS

The resolution will be emailed to all Board members for their approval and inclusion of their names on the resolution.

MOTION: (Swenson, Kelly) To adjourn the meeting at 8:20 p.m.

Respectfully submitted,

Philippa Paquette
Recording Secretary