



July 2024

RE: Free Lunch Program

Dear Parent/Guardian:

While the Woodstock Academy *does not* officially participate in the National School Lunch Program, we would like to do what we can to support our students and families who have a need of support. While there is no guarantee that support can be provided, the Academy will review eligibility for possible free lunches based on the following income guidelines for the 2024-25 school year.

2024-25 FREE LUNCH PRICE INCOME CHART				
Household Size	Yearly	Monthly	Bi-weekly	Weekly
1	\$ 19,572	\$ 1,632	\$ 753	\$ 377
2	\$ 26,572	\$ 2,215	\$ 1,022	\$ 511
3	\$ 33,566	\$ 2,798	\$ 1,291	\$ 646
4	\$ 40,560	\$ 3,380	\$ 1,560	\$ 780
5	\$ 47,554	\$ 3,963	\$ 1,829	\$ 915
6	\$ 54,548	\$ 4,546	\$ 2,098	\$ 1,049
7	\$ 61,542	\$ 5,129	\$ 2,367	\$ 1,184
8	\$ 68,536	\$ 5,712	\$ 2,636	\$ 1,318
Each Additional	\$ 6,994	\$ 583	\$ 269	\$ 135

We encourage you to complete the enclosed application in its entirety, and return it to Ms. Lori Carminati, Director of Human Resources, in room B116 on North Campus or by emailing lcarminati@woodstockacademy.org. While applications will be reviewed for approval/denial as quickly as possible, please plan accordingly so your child does not go without lunch while your application is being processed.

OTHER INFORMATION:

VERIFICATION - Your eligibility may be checked by Academy officials at any time during the school year. You may be asked to provide information to prove that your child should be eligible for free meals.

FAIR HEARING - If you do not agree with the Academy's decision on your application or the results of verification, you may wish to discuss it with the Academy. You also have the right to a fair hearing. You can do this by calling or writing the following official: Holly Singleton, Associate Head of School, The Woodstock Academy, 57 Academy Rd., Woodstock, CT., 06281 or telephone 860-928-6575.

REPORTING CHANGES - If your application is approved, you must tell the Academy if

- your household size decreases.
- your income increases by more than \$80.00 per month; or \$960.00 per year.

CONFIDENTIALITY - The information you provide on the application will be used only to allow your child to get reduced price meals and to verify eligibility.

RE-APPLICATION - You may apply for reduced-price meals at any time during the school year. If you are not eligible, but have a change, such as a decrease in household income, an increase in household size, become unemployed or receive Supplemental Nutritional Assistance Program (SNAP) or Temporary Financial Assistance (TFA) for you child, please fill out a new application.

Once we receive your application, it will be reviewed, and you will be notified by our Business Office if your application was approved or if it did not meet the threshold. Our goal is to support families in need during challenging times.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Sandford". The signature is written in a cursive, flowing style.

Christopher Sandford, Head of School



THE WOODSTOCK ACADEMY
 FREE/REDUCED PRICE LUNCH
 APPLICATION

STUDENT INFORMATION

Name: _____ Grade: _____

PARENT INFORMATION

Full Name: _____ Phone No. _____

Mailing Address: _____

Email Address: _____

Please list all members living in your household and the earnings (before deductions) for each.

Full Name of Household Member	Weekly Income	Bi-Weekly Income (every two weeks)	Monthly Income

I certify that all above information is true and correct. I understand that this information is being given for the receipt of Academy funds and that Academy officials have the right to verify the information shown above. The deliberate misrepresentation of any information provided will result in immediate rejection of this application and a request from the Academy for return of any/all funds provided.

 Signature **W** _____
 Date