

MINUTES OF THE MEETING  
THE WOODSTOCK ACADEMY  
BOARD OF TRUSTEES  
ACADEMIC COMMITTEE  
September 9, 2019



These minutes are for  
informational purposes only.

**PRESENT:** Child, Barbara; Musumeci, Joseph; Paquette, Philippa; Harten, Michael; May, Val; Musko, Jason; Singleton, Holly; Walley, David; Arends, Alyssa (alternate); Ignacio, Joey; Pan, Jingy  
**ABSENT WITH NOTIFICATION:** Young, Scott;

**1. Call to Order**

The meeting was called to order by Chairman Paquette at 5:30 p.m.

**2. Community Participation – None.**

**3. Secretary's Report—Minutes of June 10, 2019**

**MOTION:** (Harten/Child) To approve the minutes of June 10, 2019 with a correction stating Barbara Child was in attendance at the meeting on June 10, 2019.

Unanimous

**4. Reevaluating Final Exams**

Dr. Harten discussed the White Paper of Reevaluating Final Exams and reviewed the recommendations of the assessment change process. Musko and May gave teacher insight into the proposed changes. There was a recommendation to collect feedback from students when in college to make sure they were prepared. Worth noting is the stress reduction for the students that this change will create. Harten shared the school goal for the next few years is to work on creating effective assessments. WALT will coordinate the timing of when assessments are given. Recommendations: Assurance of similarities of assessment for different sections of a class, training for teachers, calibration for assessment, mid-term check in, and alumni survey. The proposal was approved.

**5. Academic Report**

Dr. Harten presented the Academic Report which includes academic achievement, SAT, ECE & AP data, Performance Gap data, and survey results from staff, teachers, parents, and students.

**6. Teacher Evaluation—peer feedback changes**

Dr. Harten discussed the history of recent changes. This year, teachers are asked to both highlight strengths and suggest strategies for growth. Musumeci complimented the coaching model that is being used in the Peer Observation component of the Teacher Evaluation Plan.

**7. Academic Committee Goals**

Chair Paquette reviewed the 2019-2020 goals.

- 1) Continue to monitor the achievement gap.
- 2) Encourage cross-departmental collaboration.
- 3) Monitor mental support systems for students and collect data.
- 4) Encourage BOT members to visit The Academy.

The group talked about some strategies for achieving these goals.

**8. NEASC Visit Update**

The schedule for the visit was reviewed. The visit is on a day that the Academic Committee meets, so NEAS&C members could be in attendance.

**9. Other** – None.

**10. Community Participation** – None.

**11. Adjournment**

**MOTION:** (Child/Pan) To adjourn the meeting at 6:50 p.m.

Unanimous

Respectfully submitted,

*Holly Singleton*

**Holly Singleton**

Associate Head of School

*The Woodstock Academy prepares all students by providing diverse opportunities through a rigorous curriculum and a variety of programs in order to cultivate the necessary skills to become lifelong learners and global citizens.*