

**Personnel****Termination of Employment**

No school personnel or member of the Board of Trustees, except for the Head Schools and/or his or her designee, will make any statement concerning the reason(s) that an individual has left employment with The Academy. In some instances, The Head of School or his or her designee will seek legal counsel concerning the nature of statements.

The Academy will report any serious misconduct to the appropriate authorities, including, but not limited to, the State Department of Education, the Department of Children and Families, and/or the state police.

The Head of School has the ability to reach a settlement agreement with an employee(s) after being served with disciplinary charges or told they would be subjected to disciplinary action. The Head of School will seek legal counsel concerning the crafting of such a settlement agreement. This agreement would be in alignment with all state and federal laws.

Policy Approved: August 25, 1992

Policy Updated: October 17, 2023

The Woodstock Academy

Woodstock, CT